



# COVID -19 Safe Operating Protocol for our Training Facility

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## *THE COMPANY IS COMMITTED TO:*

Providing a safe and healthy workplace, free of unsafe conditions, biological and environmental hazards. Northern Safety Solutions has put in place a COVID-19 Safe Operating Protocol in order to protect the health and safety of our workers, clients and the general public. Northern Safety Solutions will monitor the situation closely through the communications with the federal and provincial governments, public health units and professional bodies in relation to the COVID-19 Pandemic and will make adjustments to the COVID-19 Safe Operating Protocol as necessary to do our part in minimizing the spread of the COVID-19 virus.

Northern Safety Solutions will continue to re-evaluate and re-assess the situation as it unfolds with the goal of returning to usual business operations as soon as it is safe to do so.

## *Symptoms of COVID-19*

Those who are infected with COVID-19 may have little to no symptoms. You may not know you have symptoms of COVID-19 because they are similar to a cold or flu. Symptoms may take up to 14 days to appear after exposure to COVID-19.

## *Physical Distancing*

Together, we can slow the spread of COVID-19 by making a conscious effort to keep a physical distance between each other. Physical distancing is proven to be one of the most effective ways to reduce the spread of illness during an outbreak. With patience and cooperation, we can all do our part.



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*Northern Safety Solutions have in place the following precautions and guidelines for conducting training in our training facility during the Covid-19 Pandemic.*

These precautions and guidelines will be enforced until further notice;

- The training facility and any equipment being utilized during the training will be disinfected prior to the training session as well as after the training session. Initial \_\_\_\_.
- The number of participants will be kept to a maximum of 4 participants to adhere to the government requirement of 5 for a maximum group. Initial \_\_\_\_.
- The participant will be set up at a minimum distance of 6 feet apart at all times. Initial \_\_\_\_.
- The participant will be pre-screened utilizing the NSS Covid-19 Questionnaire to be completed prior to the training session and submitted to NSS prior to the training for NSS review and approval. Initial \_\_\_\_.
- The participants will review these precautions and guidelines and sign off agreeing to abide by these precautions and guidelines prior to the start of the training session. Initial \_\_\_\_.
- The participants will wear a N95 mask and gloves at all times during the training session (supplied by them or their company). Initial \_\_\_\_.
- Breaks will be minimized with the physical distancing of 6 feet being adhered to by all participants, any deviation will result in the participant(s) being asked to leave the training session immediately. Initial \_\_\_\_.
- Lunches will be kept to half an hour and participants are required to bring in their lunch to minimize any potential for contamination by going off-site. NSS has a microwave onsite as well as a fridge within the training facility that is available to use by the participants. Initial \_\_\_\_.

NSS will have every participant read all bullet points, they will have an opportunity to ask questions and if they agree with all of the conditions, they will require to initial each point and sign the document (separate document provided by NSS) agreeing to abide by all precautions and guidelines listed above.



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NSS requires that a company official read this entire document and if they agree with the bullet points then initial all points and sign at the bottom of this document.

NSS will require a copy of the company sign off of this document prior to the training session date.

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Official's Name (print): \_\_\_\_\_

Company Official's Name (signature): \_\_\_\_\_

Northern Safety Solutions appreciates your attention with the requirements to keep everyone safe during our training sessions through the Covid-19 Pandemic. Together we can make a difference in minimizing the spread of the Covid-19 virus.

Sincerely,

Denis Desroches, CRSP  
President  
Northern Safety Solutions Inc.